



READING NOOK ACADEMY
2026-2027 ENROLLMENT APPLICATION

Student's First Name _____ M.I. _____ Last Name _____

Date of Birth _____ Current Grade _____ Male ___ Female ___

Ethnicity _____

Current School _____

Parent/Guardian Name (1) _____

Address _____

City _____ State ___ Zip _____ Phone _____

Email Address _____

Parent/Guardian Name (2) _____

Address _____

City _____ State ___ Zip _____ Phone _____

Email Address _____

Student Lives With: Both Parents ___ Mother ___ Father ___ Guardian ___

Emergency contacts besides parents. Must list three.

Name _____ Phone Number _____

Name _____ Phone Number _____

Name _____ Phone Number _____

Office Use Only: Date Paid _____ Method of Payment _____ Rec. # _____

PICK UP PERMISSION FORM

I, _____, give the following people authority to check out my child, _____. Please do not allow anyone else to check out my child/children without my consent.

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Name _____ Phone # _____ Relationship _____

Parent/Guardian Signature

Date

*Please notify the school ahead of time if anyone other than those listed above will be checking your child out of school.

PERSONAL MEDICAL HISTORY

Student Name _____

Please check all that apply:

Food Allergies	Neurological Disorder	Autism
Drug Allergies	Migraines	Bone/Muscle Condition
Insect Allergies	Rheumatic Fever	Emotional Disorder
Asthma: Inhaler: (yes) or (no)	Surgeries	Chronic Ear/Nose/Throat Disease
Chicken Pox	Ulcers/Digestive Problems	Physical Handicap
Congenital Defects	Speech Difficulty	Fainting/ Dizziness
Seizure Disorder	ADD/ADHD	POTS
Diabetes	Orthopedic Problems	Urinary/Bowel Condition
Hearing Problems	Serious Accidents	
Heart Condition	Visual Problems : Glasses (yes) (no)	Contacts: (yes) (no)
High Blood Pressure	Other:	

Description of Other _____

Description of handicaps and recommendations: _____

Doctor's Name _____ Doctor's Phone _____

Doctor's Address _____

Dentist's Name _____ Dentist's Phone _____

Dentist's Address _____

Insurance: _____ Policy Num. _____

Hospital or Treatment Center _____

Daily Medication Yes ____ No ____ If so, drug name _____

My child may be given Tylenol: (yes) (no) Preferred strength: (Children's) or (Adult)

My child may be given Advil/Ibuprofen: (yes) (no) Preferred strength: (Children's) or (Adult)

My child may be given Pepto Bismol: (yes) (no) Preferred strength: (Children's) or (Adult)

My child may be given Benadryl: (yes) (no) Preferred strength: (Children's) or (Adult)

My child may be given Itch Cream: (yes) (no) My child may be given Midol: (yes) (no/Not Applicable)

HYGIENE EDUCATION PRESENTATION PERMISSION FORM

Reading Nook Academy periodically provides age-appropriate hygiene and personal wellness education to support students’ health, confidence, and overall well-being. These presentations are conducted by the school nurse and are designed to be respectful, factual, and appropriate for the student’s grade level.

The hygiene presentation may include topics such as:

- Personal cleanliness and daily hygiene habits
- Proper handwashing and general health practices
- Body changes related to growth and development (age-appropriate)
- General wellness and self-care practices

All information will be presented in a professional and age-appropriate manner.

Please indicate your preference for your child to participate:

_____ I permit for my child to participate in the hygiene education presentation.

_____ I do not permit for my child to participate in the hygiene education presentation.

Parent/Guardian Signature: _____ Date: _____

ILLNESS PROCEDURES AND RELEASE

Please initial by each blank. You must read each statement and acknowledge understanding:

_____ My child will comply with the illness measures to ensure a healthy school environment.

_____ Should my child have fever, chills, coughing, wheezing, shortness of breath, or fatigue, the school will be notified and a doctor’s excuse or 48 hours fever free will warrant remittance.

_____ Should my child or any member of the household test positive for, or is exposed to, a contagious illness, the student will remain out of school until all household members are fever-free for at least 48 hours.

_____ I understand it is my responsibility to provide Lysol wipes and Lysol disinfectant spray for my child’s class.

_____ I do not hold the school nor teachers responsible for any sickness my child may acquire.

Parent/Guardian Signature

Date

ACCIDENT WAIVER AND RELEASE OF LIABILITY

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH READING NOOK ACADEMY, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised not to participate by a qualified medical professional.

I certify that there are no health-related reasons or problems that preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity.

In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity, THE FOLLOWING ENTITIES OR PERSONS: Reading Nook Academy and/or its founder, administrator, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers;

(B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that Reading Nook Academy and its founder, administrator, employees, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential for death, serious injury, and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, lack of hydration, and actions of other people, including, but not limited to, participants and volunteers, monitors, and/or producers of the activity. These risks are not only inherent to participants but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

The Accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT, AND I SIGN IT OF MY OWN FREE WILL.

Your child is in excellent hands while at the Reading Nook. However, we must have this signed waiver for insurance purposes.

DISCLAIMER: The Reading Nook, LLC, is not responsible for any injury, sickness, or any kind of loss of property to any person while on Reading Nook property.

This **WAIVER AND RELEASE OF LIABILITY** was executed this _____ day of _____, 20____ at Brookhaven, Lincoln County, State of Mississippi by _____ (releaser) in favor of the Reading Nook, LLC, and its employees.

Parent Signature

Owner Signature

FIELD TRIP PERMISSION AND LIABILITY WAIVER

I do hereby state that I am the natural parent or guardian of the student in this application. I understand that the school or classes will be taking field trips throughout the school year, and the school will inform me of each event occurrence. By my signature hereunder I permit for said child to attend any of the above activities, I waive any right to cause of action, of any kind whatsoever, rising as a result of such activity from which all liability may or could accrue to the Reading Nook Academy or school personnel or the adult chaperones, except to the extent that any damages related to such a right or cause of action may be covered by the school's policies of liability insurance.

Note: The purpose of this waiver is to indicate to the parents or guardians that the extent of the school's liability is the limit of the school's liability insurance. For purposes of prudent planning, this form must be signed as it has been deemed reasonable to make parents or guardians understand the school's liability parameters in advance of educational trips.

Please be assured that the school, at all times, is adequately insured and is well prepared to exercise responsible foresight and care in attending to a student's safety and well-being.

All educational trips require cooperation, responsibility, and good behavior on the part of each participant, for the good of all involved. While on an educational trip, students are required to abide by the Student Code of Conduct.

Any student possessing any illegal substance (except medications as listed on the Medical Information Sheet) will automatically be sent home at the parent's expense.

We understand the above, realize the necessity for the rules, and agree to cooperate.

Student's Signature

Parent's Signature

Date

PHOTO/MEDIA RELEASE

The Reading Nook requests your permission to use and publish pictures (video and photographs) and writings of your child during the 2026 – 2027 school year. These pictures or writings will be used for public relations and information in newspapers, television, magazines, school yearbooks, school websites, school publications, public relations material, etc.

Please indicate permission status and sign below.

_____ My child’s pictures or writings may be published during the school year.

_____ My child’s pictures or writings may not be published during the school year.

Parent/Guardian Signature _____ Date _____

HANDBOOK AGREEMENT

Our handbook is posted on our website for parents to access at any time. Please read over the handbook and sign the following form acknowledging that you have read the handbook and discussed its contents with your student.

I have read and understand the policies and procedures in the READING NOOK ACADEMY 2026-2027 HANDBOOK. I understand that these policies and procedures will be enforced and can be changed by the administration and board of directors.

Parent/Guardian Signature _____ Date _____

TEXTBOOK/LIBRARY BOOK AGREEMENT

Textbooks and library books are furnished by Reading Nook Academy for all students to use. It is the responsibility of each child to take care of the books. If the books are damaged, it will be charged to each child’s account for the damage noted. If the child loses a book, the full amount will be charged to the account.

Initial:

_____ I understand it is my child’s responsibility to take care of the books assigned to my child.

_____ I understand my account will be charged for any damaged or lost books.

Parent/Guardian Signature _____ Date _____

STUDENT DISCIPLINE & CONDUCT AGREEMENT

Reading Nook Academy is committed to maintaining a safe, respectful, and orderly learning environment. Discipline is designed to promote self-control, responsibility, character development, and academic success.

By enrolling at Reading Nook Academy, students and parents/guardians acknowledge and agree to the following:

General Expectations

- Students are expected to conduct themselves at all times as respectful young ladies and gentlemen.
- Honesty, academic integrity, moral behavior, and respect for others are required on and off campus, including online spaces and school-related activities.
- Any behavior that disrupts the learning environment, instruction, or the reputation of the school will not be tolerated.

Administrative Authority

- The administration reserves the right to assign any level of discipline deemed appropriate, regardless of previous disciplinary steps.
- Disciplinary actions are determined based on the severity, frequency, and circumstances of the infraction.
- All disciplinary actions are documented and maintained in the student's discipline record.

Discipline at Reading Nook Academy is not solely punitive. Its goals include:

- Preserving an environment conducive to learning
- Preparing students for responsible participation in adult life
- Teaching accountability, self-control, and sound decision-making
- Encouraging cooperation between home and school

Disciplinary actions may include, but are not limited to:

- Detention (including after-school detention)
- Early morning detention
- Work duty
- In-school suspension (ISS)
- Out-of-school suspension (OSS)
- Probation
- Expulsion

After-School Detention Fee:

- Students assigned to after-school detention will be assessed a \$25 per day fee to cover the cost of staff supervision.
- This fee is the responsibility of the parent/guardian and must be paid as directed by the school.

Repeated or serious misconduct may result in escalated disciplinary consequences, including suspension or expulsion.

Serious violations—including but not limited to drugs, alcohol, weapons, fighting, cheating, plagiarism, vandalism, theft, profanity, internet violations, or violations of local, state, or federal law—will result in immediate administrative action and may lead to suspension, probation, or expulsion.

Parents/guardians will be notified of disciplinary actions through phone calls, conferences, or written communication when appropriate.

By signing below, the student and parent/guardian acknowledge that they have read, understand, and agree to comply with the Discipline & Conduct policies of Reading Nook Academy, including any associated disciplinary fees.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

ELECTRONIC DEVICE AGREEMENT

Reading Nook Academy is committed to maintaining a focused, distraction-free learning environment. The use or possession of personal electronic devices during school hours is strictly prohibited unless explicitly authorized by the administration.

By signing this agreement, students and parents/guardians acknowledge and agree to the following terms:

Prohibited Devices

The following personal electronic devices are not permitted on campus during school hours:

- Cell phones
- iPads or tablets
- Smart watches
- Cameras
- Video or audio recording devices

School hours are defined as the time a student arrives on campus in the morning (including early morning detention) until 1:15 p.m.

Exceptions

- Students who require a cell phone for after-school use only must turn the device in to the school office immediately upon arrival.
- The device may be retrieved by the student at dismissal time.
- Electronic devices are not permitted on field trips that occur during school hours.

Failure to comply with this policy will result in the following disciplinary actions:

First Offense

- The device will be confiscated
- The device may be reclaimed for a \$25 fee
- The student will receive early morning detention

Second Offense

- The device will be confiscated and held
- The device may be reclaimed by only a parent/guardian for a \$50 fee
- The student will receive two (2) days of early morning detention

Third Offense

- The device will be confiscated and held
- The device may be reclaimed by only a parent/guardian for a \$100 fee
- The student will serve one (1) week of work duty

Repeated or severe violations may result in additional disciplinary action at the discretion of the administration.

Liability Notice

Reading Nook Academy is not responsible for lost, stolen, or damaged electronic devices brought to campus in violation of this policy.

Acknowledgment & Agreement

By signing below, the student and parent/guardian acknowledge that they have read, understand, and agree to comply with the Electronic Device Policy and associated consequences.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

INTERNET PERMISSION FORM

Please print the information below:

Student's Last Name _____ First Name _____

Parent/Guardian's Name _____ Student's Grade _____

Internet access will be available to students throughout the school year. We believe the internet offers vast, diverse, and unique resources to students and teachers. Our goal in providing this service is to promote educational excellence in our school by facilitating resource sharing, innovation, and communication. Access to the internet will enable students to explore thousands of libraries, databases, and bulletin boards. We believe that the benefits to students from access to the internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages, but ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information resources.

Internet Usage Rules

- Students are responsible for good behavior on school computers.
- The internet is provided for students to conduct research.
- Individual internet users are expected to abide by the generally accepted rules of internet etiquette. The following are not permitted:
 - Sending or displaying offensive messages or pictures
 - Using obscene language
 - Harassing, insulting, or attacking others
 - Damaging computers, software, or computer networks
 - Violating copyright laws, plagiarizing, or using A.I. to complete assignments

In the event a student engages in any unacceptable behavior using the internet, his/her internet access privileges will be revoked, and other disciplinary measures may result. Any assigned work will be completed using traditional texts and resources.

As the parent or legal guardian of the minor student signing below, I grant permission for the student named to access school computer services, including the internet. As a student, I agree to follow the rules regarding the use of the computers.

Student's Signature

Parent's Signature

Date

PRIVATE TRANSPORTATION AGREEMENT

At times, it becomes necessary to use private vehicles to transport students to and from Reading Nook activities. When this occurs, Reading Nook Academy requires that the student sign the Private Transportation Release Consent Form.

By signing this form, I hereby release Reading Nook Academy, as well as its directors, officers, administrators, employees, or other agents, from all liability or damages for any injuries arising from the negligence of any of the above while traveling to this activity via private transportation.

Student's Signature Parent's Signature Date

STUDENT DRIVER & PARKING AGREEMENT

Do you have a student driver? (yes) (no) {if no, skip this agreement}

Student Name: _____

Grade: _____

Student Phone Number: _____

Vehicle Information:

- Make: _____
- Model: _____
- Color: _____
- License Plate Number: _____

Parking Privileges

Students who drive to campus must obtain a Student Parking Pass to park on Reading Nook Academy property.

- The cost of the parking pass is \$20.
- Parking is not permitted on campus without a valid parking pass.
- The parking pass must be visibly displayed at all times while the vehicle is on campus.

Student Driver Expectations

By signing this agreement, the student agrees to the following:

1. Follow all school rules and traffic laws while on campus.
2. Drive safely and responsibly at all times.
3. Park only in designated student parking areas.
4. Refrain from leaving campus during school hours without permission.
5. Understand that the parking pass is non-transferable and may only be used by the registered vehicle.
6. Acknowledge that reckless driving, repeated violations, or misuse of parking privileges may result in the revocation of parking privileges without refund.

Liability Statement

Reading Nook Academy is not responsible for theft, damage, or loss involving student vehicles or personal property while parked on campus.

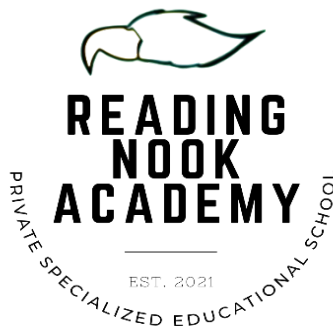
Agreement & Signatures

I understand and agree to comply with all terms outlined in this Student Driver & Parking Agreement.

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____



Phone: 601-990-4085

Fax: 601-990-2017

**ENROLLMENT CONTRACT
SCHOOL YEAR 2026 - 2027
K3-12TH**

REGISTRATION FEE: This non-refundable fee of \$250 for early registration during February 25-March 4, 2026, is for returning students and their siblings. Starting March 16, 2026, the non-refundable fee of \$350 for new enrollment per student must be paid in full when registering for the 2026-2027 school year.

TUITION SCHEDULE: The annual tuition shall be paid according to one of the following payment plans:

- o **Yearly payment plan** – 1 payment by June 1, 2026.
- o **Semi-annual payment plan** – 2 payments payable by June 1, 2026, and December 1, 2026.
- o **Monthly payment Plan** – 12 consecutive payments payable beginning June 1, 2026.

Cash/check/credit cards are acceptable forms of payment. Credit card payments carry an additional fee.

BREAKDOWN OF TUITION

# of Students in Family	Total Annual Tuition	Adjusted Semi-Annual	Monthly Tuition
1	\$5,520	\$2,760	\$460
2	\$10,800	\$5,400	\$900
3	\$15,300	\$7,920	\$1,320
4	\$20,640	\$10,320	\$1,720

CURRICULUM FEE: Each student will pay a curriculum fee of \$350 twice yearly. (First payment August 1 and second January 1).

PAYMENT POLICY: Payments are due on or before the **THIRD** of each month.

- o Any account two months past due must be cleared by the following month for the student to continue school.
- o ALL ACCOUNTS must be current for the student to begin classes at the start of either term. Students' report cards/ school records will be held until accounts are cleared.

ADMINISTRATIVE CHARGE OF LATE PAYMENTS: An administrative charge of \$50 per day will be assessed for any payment not received in the office by the due date of the 3rd of each month. A check returned for non-sufficient funds will be charged an additional \$75 for processing.

WITHDRAWAL: If a student is withdrawn from school for the 2026-2027 school year by May 31, 2026, the parents/guardians will be released from the obligation to pay the tuition required by this contract,

but the fees will not be refunded. After May 31, 2026, the undersigned parents/guardians are liable for the payment of all enrollment fees and tuition under the terms of this contract. Exceptions may be made for relocation of the student's family to another town or state.

Voluntary withdrawal of the student relieves the parents/guardians of their financial obligations under this contract on the following schedule:

Withdrawal before June 1, 2026 – full release of obligation.

Withdrawal June 1, 2026 – July 31, 2026 – responsible for 25% tuition.

Withdrawal August 1, 2026 – October 31, 2026 – responsible for 50% of tuition.

Withdrawal November 1, 2026 – January 31, 2027 – responsible for 75% of tuition.

Withdrawal after January 31, 2027 – responsible for 100% of tuition.

When the school initiates the withdrawal of the student, the Head of the School will have sole discretion concerning any financial obligations of the parents/guardians.

Please initial the following:

_____ I understand it is my responsibility to pay the registration fee.

_____ I understand it is my responsibility to pay the curriculum fee of \$350 by August 1, 2026.

_____ I understand it is my responsibility to pay the curriculum fee of \$350 by January 1, 2027.

_____ I understand I MUST pay tuition by the dates on the payment plan I agree to.

_____ I understand that any late payments are subjected to late fees.

_____ I understand that any returned checks are subjected to an additional processing fee.

_____ I fully understand this is a bound contract.

_____ I fully understand that if I break this contract, the Lincoln County Justice Court can and will interene with matters.

I, the undersigned, understand and agree to the terms of this contract and that it is a legally binding document.

Parent/Guardian Signature: _____

Student's Name: _____

Date: _____

Administrative Signature: _____

FUNDRAISING AGREEMENT

We have so many activities planned for this year. We are going to make it the BEST year ever!

Our board has decided that our annual fundraiser will be the October CALENDAR. We ask each parent to honor their fundraising obligation agreed to upon enrollment by raising or contributing \$496 by the end of October. Students who are enrolled after November 1, 2026, will be required to conduct their fundraiser during the month of March. This will help make up for where the budget has fallen short so that we can continue to offer the wonderful programs that keep Reading Nook Academy the highly respected school that it is and a beacon of light in the community.

We have considered many options, but in the end, we felt that the parents at Reading Nook Academy have all given so much of their time already, the easiest and most convenient way to raise the needed money would be to all work together to share this burden. Thank you again for your continued support of Reading Nook Academy and for sharing your child with us.

I, the parent/guardian of the student in this application, understand that the fundraiser is a REQUIREMENT for each student. The fundraiser is to be completed or bought out by November 1, 2026, at the price of no less than \$496. If my student is enrolled after November 1, 2026, the fundraiser is to be completed or bought out by April 1, 2027, at the price of no less than \$496.

Parent/Guardian Signature

Date

CREDIT CARD AUTHORIZATION FORM

We require a valid credit/debit card to be on file for all students in case of delinquent payment. This will only be used in the event your tuition is 7 days past due. Tuition is due on the 3rd of each month. If the 3rd is on a weekend, the tuition will be due the Monday after the 3rd.

Name on card: _____

Address: _____ Zip Code: _____

Card Number: _____

Security Code: _____ Expiration Date: _____

Registration Checklist

Initial the following to indicate completion:

_____ 1. Contract signed by the parent and a witness.

_____ 2. The school has a copy of the current Immunization Form 121.

_____ 3. The school has a copy of the birth certificate and Social Security Card.

_____ 4. The school has a copy of any legal documentation necessary for guardianship, temporary placement, or legal no-contact orders.

_____ 5. Sign and complete all forms and all enrollment, curriculum, and tuition ledgers that are current/reflecting a zero balance.

_____ 6. If transferring from another school, completed withdrawal documentation has been received from the previous school, including transcript, report card, IEP, testing, discipline record, and attendance record.

_____ 7. Registered with Gradelink via the school office.